

KINGSLEE HEIGHTS HOME ASSOCIATION

Application Form for Exterior Changes, Repair or Construction

Submit TWO (2) copies of Application Form NO LESS THAN 30 DAYS PRIOR to anticipated start of project to any ARCHITECTURAL CONTROL COMMITTEE MEMBER. The committee will review and submit to the Board of Directors for approval/denial. ATTACH neighbors' consent, drawings, literature or other descriptive material requested per guidelines and specifications. All Information Must Be Complete To Process The Application. All Bloomington Building Codes And Kingslee Heights Home Association Standards Must Be Followed, And Permits Obtained Where Required. All Contractors Are Required To Provide Proof Of Adequate Liability, MN Worker's Compensation, And Appropriate Licenses. Read And Sign Reverse Side Of This Application.

The Standard of work and material should be at a MINIMUM form, fit and function of the original construction.

Date: 9/18/2020 Name of Owner: 612-240-3646 Retired Circle: N ☒ S ☐ W ☐
Address: _____ Phone Home _____ Work: _____

Please check the type of work to be done: Repair ☐ Replacement ☒ Construction ☐

By Owner: _____ By Contractor: ☒

Contractor Name: TC Roofing

Phone 651-636-9640

Check Specific Project(s):

License No: BC020943

Describe Work to be Done:

Replace two sky lights in living room (no standard)

Roof #030 _____

Roof ventilation #030 _____

Gutters/Downspout #031 _____

Furnace Ventilation #032 _____

Front/Storm Door #033 _____

Garage Door #034 _____

Patio Door & Windows #035 _____

Deck and Railings #036 _____

Concrete Patios, Stoops, Steps #037 _____

Exterior Siding and Soffit Vents #038 _____

Painting External Surfaces #039 _____

Porches and Enclosures #40 _____

Satellite Dishes #041 _____

House Numbers #042 _____

Deck Awnings #043 _____

Contractors Release #044 _____

Owners Liability #045 _____

Security Cameras #046 _____

Grills, Smokers, Open Flame Equipment and Fuels #047 _____

Reuse existing shingles

Use standard size sky lights

for replacement (same size as existing sky lights)

Other: _____

Examples: Window Glass Door/ Window moldings _____ Skylights Tuck Pointing _____ Exterior Caulking _____

Date Work to begin: Oct Expected Completion Date: Oct

THE FOLLOWING ADDITIONAL ITEMS ARE ATTACHED:

____ # of Neighbors Acknowledgement form(s), if applicable per specifications

☒ Two Drawings, literature, or other descriptive materials

☒ Contractors proof of liability, Workmen's Compensation Insurance, license, bonding

☒ Copy of Contract with payment schedule

____ Other requirements of specification attached. List these items:

All Bloomington building codes and Kingslee Heights Standards must be followed & Permits obtained where required.
For ACC disposition see Form #013.

Doc. #011

Date Revised: September 2016

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Homeowner's Application for Exterior Changes, Repair or Construction
PLEASE READ THE FOLLOWING COMPLETELY BEFORE SIGNING:

The undersigned, being the owner of the above stated property located in the Kingslee Heights Home Association hereby applies to the Architectural Control Committee and to the Board of Directors for approval of this proposal.

I have been provided with and have fully read and understand document #010 entitled:

"Kingslee Heights Home Association, Architectural Control Committee
Guidelines for Application by Owners for Proposed Exterior Building
Changes, Repairs or Construction."

and I hereby agree to all conditions and requirements set forth therein. Furthermore, I hereby understand and agree to the following:

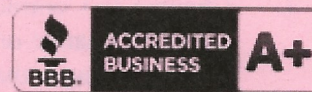
1. To obtain, from any of my immediate neighbors who might be affected by my proposed modification, signed acknowledgement forms indicating their notification of the proposed changes and listing their approval or objections. These forms will be returned separately to the Committee by the neighbors.
2. In the event that final approval to my proposal is given to me by the Committee and by the Board, I hereby agree to assume and be responsible for any costs and liabilities for personal injury or property damage.
Furthermore,
I shall indemnify and hold harmless the Kingslee Heights Home Association and all other owners from any such costs or liabilities which might arise.
3. I hereby acknowledge that I must obtain a building permit, if required by the City of Bloomington, prior to beginning any construction and I agree to do so and to abide by all local laws and regulations which might affect the proposed construction in any way.
4. I understand that under Section 8 of the Declaration of Covenants, Conditions and Restrictions which apply to the Association, the Committee and the Board must either approve or reject my proposal, provided it was complete, within thirty (30) days after the plans and specifications have been submitted to the Committee. If my proposal is rejected due to lack of time, I may request a reconsideration in order to avoid resubmitting all necessary forms and information. Proposals which are NOT complete may require an additional thirty (30) days after all required materials provided to the Committee.
5. I further understand that a waiver by the Committee or by the Board of any of the guidelines or conditions which might apply to my proposal shall not constitute a waiver for purpose of any future proposals which might be submitted by myself or other owners.
6. I hereby acknowledge the time and deadline for completion of the work proposed and agree that these alterations will be completed within six months or the time frame specified with the approval of this application. If work cannot be completed within that time frame, I agree to submit a new request for approval prior to beginning any work.
7. I understand if the project is not completed in a reasonable length of time or in its entirety my property could be subject to a lien by KHHA.
8. Contractor Insurance Requirements: Proof of insurance i.e. Certificates of current coverage, will be required of all persons, organizations or contractors performing exterior work for Kingslee homeowners. In addition to current and appropriate licenses, Workmen's Compensation Insurance, General Liability coverage in the amount of \$1,000,000 or more, and Vehicle Liability will be required, or as modified by the ACC and approved by the KHHA Board of Directors. The Kingslee Heights Home Association will not be held responsible for damage or loss to tools or materials used in any KHHA approved project.
9. I hereby acknowledge when using a contractor, that proof of the contractor's liability insurance, workers' compensation, and other applicable licenses are to be provided and approved prior to commencing any work.

Date: 9/18/2020 Owner's Name (print) Charles Wait and Joan Miersbauer
Owners Signature: CH Wait Joan Miersbauer

License BC020943



www.twincityroofing.com



St. Paul, MN 55117

Telephone:

Telephone:

- ☐ Emergency Temporary Repair (i.e., tarp the roof) – NO warranty provided
- ☐ Temporary Repair (i.e., caulk leaking chimney) – NO warranty provided
- ☒ Permanent Repair (i.e., re-flash chimney to MN code requirements) – 1 yr. warranty provided* (see back for Minn. Stat. 327 warranty provision)

WE PROPOSE TO:

Remove and Replace 2 Deluxe Fixed Sky Lights. Reuse Existing Sillings and Reuse.
Standard sized joists

To the extent allowed by law, a late fee of up to 1.5% per 30 day billing cycle will be imposed on any balance not paid within 5 days of when due. Owner is to pay any additional charges to collect debt. All payments made by credit card will incur a 2.5% Service Charge.