

**For those requiring Certificate of Attendance or Continuing Education credits, please follow the instructions below.**

**How to Request CEUs:** Sessions viewed with live Q&A and sessions viewed on-demand are both eligible for continuing education credit. A maximum of 9 general credit hours will be available for all disciplines, including live Q&A sessions and on-demand sessions combined. (For MCLE/Legal Specialization and DWC QME credits, please see below.) After you conclude viewing *all* desired conference sessions, please complete the [CEU Request Form](#) (scroll down to California).

Email this form to [jeannebush@bellsouth.net](mailto:jeannebush@bellsouth.net) at the IWCF office, as indicated on the form, no later than **April 15**. ***Your request form will only be accepted once you have finished viewing all desired conference sessions applicable to the CEUs you are seeking.***

**Keyword:** To receive conference credits, you must record a “Keyword” after each session. To receive CEUs, attendees must view applicable sessions, including the Q&A portion, and record the appropriate Keyword for each segment. *No credit will be issued for any session missing the correct Keyword.* During each session, a speaker will provide the unique “Keyword” for that session, and it will be flashed on the screen. Watch and listen for the Keyword, and write it down. After the session finishes, return to the screen with the session link and click on Polls in the upper right to record the Keyword. Please repeat this step for each session you view. NOTE: If you see a Keyword poll window pop up or it includes a check box allowing an anonymous answer, record the Keyword **ONLY** by opening the poll using the Polls *tab*, and **DO NOT CHECK ANONYMOUS**. Finally, **do not post a Keyword** (or request others to provide it) in a Chat or Q&A window.

**MCLE and Legal Specialization credits:** All sessions are *pending approval* by the State Bar as of March 15. 1 hour of Legal Ethics credit is pending for the Ethics session at 11:15 AM on March 23.

**DWC QME credits:** Sessions specifically labeled “approved for QME credit” are eligible for QME CEUs. Carefully review the Agenda on the Conference platform before selecting a session to identify QME-eligible sessions. Please be advised: *QME Med/Legal Update* and *Apportionment* on March 23 and *MTUS/Formulary* and *Strategies in PD Rating* on March 25 are offered at the same time. All four sessions are QME-eligible. To receive credit for both hours in each time slot, you may view these sessions at different times prior to closure of the platform on April 8.

**Certificates of completion will be available for the following professional disciplines:** California **MCLE** and **LEGAL SPECIALIZATION**; **CCM**; **CDMS**; **CRC**; **DWC Medical Unit (QME)**; **IEA CPDM (adjusters)**; and **SHRM**.