

“People Power” Leaf Raking Service

The Boosters offer this program so students can earn credits towards their program fees for the award-winning West Springfield High School Band, Orchestra and Choir.

Earn \$10 of credits per student per hour! An average job is 4 hours so a student can earn on average \$40 of credits for one job.

Teams usually work 2-4 hours per job.

Teams consist of 3-4 students and REQUIRED ONE Parent Driver/Leader

Students must have an adult signed up to participate. Groups without an adult will not be given the job.

How it works:

Students and parents sign up for the days and shifts of their choosing (see sign-ups on our signup genius page).

Students sign up for a team of 3 to 4 students and ONE REQUIRED Parent/Adult Driver.

We rake rain or shine provided the customer doesn't mind!

Ideally, parent team leaders should receive their assignment by Monday evening prior to weekend of their assignment. To accomplish this, please sign up by Sunday Morning before the weekend want to earn credits and/or be a parent team leader. So please plan ahead!

Parent volunteers are given instructions including where the job is, customer and student contact information.

Payments are given to band boosters and are recorded as to how many credits each student earned for each job they do. To help facilitate that, make sure you put an “(O)” after your name if you are in orchestra and “(C)” if you are in Chorus.

Students bring their own rakes and gloves. If you need help getting one, talk to someone on the booster board about it.

Questions about the program: Email People.power@WSHSSpartanband.org

Parents should check the sign-up link from time to time to see if there are any teams of students that do not have a parent team leader. Even if your student isn't on the team, sign up anyway wherever you see a team that needs you! We need to work this way because:

It is important to give the parent team leaders time to coordinate with the kids on their team and to confirm the job with the customer. This prevents surprises on the day of raking and allows time to make adjustments if needed.

We've had students sign up for jobs, but without a parent, students can't be sent on an assignment. This is a lost opportunity!

Coordinating this program is not “Rocket Science” but it is time consuming. The sooner assignments can be delivered to the team parents the better. He spends time prioritizing customers and notifying them if he can't get a team out on their requested date and time to discuss another option.

DRIVER INSTRUCTIONS - PEOPLE POWER

First, thank you for volunteering your time!

THREE DAYS BEFORE the rake date:

- CALL each customer at least 2- 3 days before the scheduled work date. Set up an arrival time. Ask about any special instructions and remind them that they will need to supply the bags for the leaves.
- CALL each student on your team. Set up a meeting/pickup time. Remind each student to bring a rake, gloves, lunch, snacks. Snacks and beverages are encouraged (in addition to the lunch break).
- LOOK over the Job Assignment Sheet which lists the customer, address, date/time and students on the team. Call Ann Prentice (people.power@WSHSspartanband.org) if customers change plans or students drop out. We can try to provide substitute students on the team.

AT EACH JOB SITE:

- *INTRODUCE* yourself and the team. Drivers do not need to rake.
- *ESTABLISH PRIORITIES*. Find out from the customer exactly what needs to be done and in what order. Pace the team to finish the job within time limits.
- *STAY* at the job site. *KEEP THE STUDENTS WORKING!*
- *THANK* the customer upon payment.

COLLECTING PAYMENTS:

Drivers are responsible for collecting payment from the client at the completion of the job. CHECKS should be made payable to “WSHS Band Boosters”

Rates: All rates are based on \$10 per student per hour		
Number of students	Hours	Cost to Client
3-student team	4 hours	\$120
4-student team	4 hours	\$160
5-student team	4 hours	\$200

TIPS: always welcome and will be allocated equally to the entire team. Tips are to be added to the job site total. Do NOT give tips to the students directly.

Turn in Payment:

- Fill out the Payment Worksheet and enclose with checks/cash in an envelope. Deliver envelope to Jennifer Allcroft at address provided on your Driver Instruction sheet.

IF BAD WEATHER:

- Clearly, if the weather turns stormy after a job has begun, the safety of the students is priority and we will do our best to reschedule. Call Ann Prentice (people.power@WSHsspartanband.org) to let her know what's going on.

SAFETY:

- Students are not allowed to operate power equipment or stand on ladders.
- Students are not allowed to drive other band students.
- Any band parent owning a leaf blower may use it themselves (no student can use power equipment), but that parent is solely responsible for the operation and maintenance of the equipment. The Band Boosters cannot repair broken equipment and parents can NOT get paid under People Power.

FOOD/SNACKS:

- Make sure your students stay hydrated.
- Take a quick snack break when necessary.
- Drivers are not required to provide snacks or drinks; however, if you are able, a cooler of water would most likely be appreciated when water bottles are emptied.