Dear [BOSS]:

In early winter, Arudia will host The Learning Collaborative Management Academy’s Core Training in Managerial Excellence. I participate in the Academy on Wednesdays from noon to 1:30 pm, February 16 through March 30, and a 30-minute webinar each month for the next ten months. We’ll each earn a Certificate in Managerial Excellence and a Certificate in Leadership Excellence. I am committed to developing my team’s management and leadership skills and bringing those upgraded skills to bear on our work. I would appreciate your support. The cost is only $575 per person or $660 with the upgraded version of the Actualized Leader Profile.

The Arudia Leadership & Management Academy is a year-long membership in a platform developed to upgrade its members’ ability to lead, manage, and collaborate. As members improve their leadership and management skills, they amplify resilience, objectivity, and awareness of self and others as they learn actionable approaches to people problems. The programming is live and virtual, with on-demand resources to meet the needs of busy people. Additionally, the year-long programming will support me in learning and applying specific skills. In particular, as a result of enrolling in the program, my team will improve our capacity to:

* Leverage each staff person’s problem-solving styles because we understand what they need from us as managers and leaders;
* Utilize coaching skills, to support colleagues in doing their best thinking, improve engagement, and create authentic alignment;
* Amplify the strengths of our own leadership style, including improving team culture; and
* Create alignment by transforming difficult conversations into opportunities for improvement.

Joining the Learning Collaborative Management Academy would benefit the team/the organization by:

* [add project or initiative]
* [add project or initiative]
* [add project or initiative]

Thank you for considering my request.

All the best,

[NAME]