



Sign at the Nottingham Recycling Center

Nottingham Board of Selectmen Meeting June 20, 2022  
Steve Soreff, MD

After a hot, sunny, and windy day, the Nottingham Board of Selectmen (BOS) met Monday at 6:30 PM on June 20, 2022, in the Community Center for the 13<sup>th</sup> time this year. For the record, here is the [COVID -19 report](#) for Nottingham: 7 active; 1087 total (2 new) as of June 15, 2022. None of the BOS wore masks. Present were all five members of the Board, Ben Bartlett, Tiler Eston, John Morin, Tony Dumas, and Donna Danis as well as Town Administrator, Chris Sterndale. Also present were Gary Anderson, Paul Dallaire. Eric Danis and Charlette Fyfe as well as Shawn McLean. The BOS focused on its Assessing duties, the town buildings, the Purchasing Policy, the Recycling Center, and the BOS' Code of Ethics.

Following the Pledge of Allegiance, and approving the manifest, the Board approved Duma's amendment to the BOS' May 23, 2022 minutes clarifying the source of money to retire the Fire Station debt. Then there were committee reports. Planning is working on 4 subdivisions on Smoke Street and 2 lots on Priest Road. For the 300<sup>th</sup>, BOS will march in the [August 13<sup>th</sup> Parade](#). There will be a [reading of the Declaration of Independence](#) at 9 AM on July 4<sup>th</sup> in front of the Else Cilley Chapter, D.A.R. building on Nottingham Square.

^^ Then the Town Administrator, Chris Sterndale spoke. He said the Recreation's [Yard Sale](#) on June 11<sup>th</sup> was a success. There was good feedback on the E 9-1-1 public hearing and there were a few names offered for the new roads. At its July 11<sup>th</sup> meeting, the BOS will make the final E 9-1-1 changes. [Back Bay Networks](#), the new IT company "is off to a good". In Assessing, the BOS approved 2 Abatements, 1 Report to Cut, 1 Elderly Exemption, and 1 Disabled Exemption as well as re-enrolling into the current use of a property on Shore Road.



Members of the future Facilities Assessment Committee left to right, Gary Anderson, Paul Dallaire. Eric Danis and Charlette Fyfe

Next Members of the future Facilities Assessment Committee Gary Anderson, Paul Dallaire. Eric Danis and Charlette Fyfe meet with the BOS. The basic idea of the new committee will be to survey all town properties that are open to the public as to their condition and maintenance needs. They would get a list of all these town facilities and have an opportunity to meet with Department Heads. They would prioritize the work on each facility into three categories- immediate, intermediate, and long-term. They will get the full town support as all other committees have. They will start by looking at the Town Hall and the Police Department. There is particular concern about the unused back section of that building. They would look at the shed at the town beach. The time frame is governed by November 2022, when Warrant Articles are due. It is planned to have a draft of this committee's charter by the next BOS meeting.



The BOS moved its focus to a ‘brain storming’ session about the Recycling Center with the Director of Public Works, Shawn McLean. McLean began by outlining the basic facts of the Center. It is open 3 days a week and has a staff of 3. It loses money because of two things—the high cost of depositing the collected material elsewhere and the increasing cost of the truck moving it to those distant sites. Although the Center does make some money on some plastics and cardboard, other once recyclable items such as paper, it now has to pay to have it deposited elsewhere. He noted by mid-day Saturdays, the Center was almost at capacity. He talked about working with the Northeast Resource Recovery Association ([NRRA](#)). It “is a nonprofit organization that enables both small rural and large urban communities to manage their own recycling programs”. There were a number of suggestions. One was for the town to do its own trucking. But with the driver shortage, that might not work. Another was just putting paper in the trash instead of paying to have it taken away. One option would be a community compost area. Still another one was to have a huge sign at the Center telling users the fees for depositing each item such as for example, electronic equipment. This would help folks to understate the cost of depositing objects. There was a suggestion that residents could pay these fees by credit card. This would add an accounting and convenience factor. It was a good discussion trying to get the Center to at least break even financially.

Since McLean was there, the BOS asked him about two other things. First, was the salt shed covers. He noted that major ice accumulations have caused damage to sand and salt shed covers. There are 3 sheds all with torn covers at the town sandpit off Smoke Street- 1 for salt, 1 for sand 1 for salt mixed with salt. These needed to be repaired before the winter. The cost will

be about \$32,000. And the second was Flutter Street. Its condition now requires not just repaving but s more extensive work.

The BOS also authorized the Police Chief to negotiate Nottingham police coverage of the Pawtuckaway State Park until August 2022.

The BOS returned to working on the draft of its Purchasing Policy. After studying it, members wanted these changes. One would be explanations for unanticipated expenses. One would documentation for all 3 bids on contracts that had been put out to bid. Another involved clarification of the Conflict of Interest section. One called for a description of each item purchased with a town credit card use. Finally, there is a need for consistency in to use of the term, *Select Board* throughout the document. With those changes, the Policy will be acted on at the next BOS meeting.



The nearly completed reception area of the SAU 107 offices in the Old Town Hall

With the renovations at the Old Town Hall's office for SAU 107 nearly complete, the BOS authorized Town Administrator, Chris Sterndale to negotiate a use agreement with SAU 107. The town will not charge for the use of the building. However, the SAU will pay for its electricity and the town will cover septic and maintenance costs.

Finally, Danis brought up the idea of the BOS Code of Ethics. It would be modeled on one used in Ogunquit, ME. The BOS approved the idea of it. The BOS study more and act on it two meetings from now.

The BOS then went into a Non-Public session. It was a busy BOS meeting.

