

EXECUTIVE COUNCIL MINUTES

December 6, 2022

PRESENT – Grant Showalter, Jennifer Showalter, Martha Stone, Charles Humm, Jane Showalter, Kaye Matthews, Pastor Stone, Charlie Barnett, Kara Stone, Iris Helmuth, and Carolyn Solomon.

Meeting opened at 7:00 PM, with an opening prayer by Pastor Stone.

PASTOR'S REPORT - see attached

PASTORAL CARE MINISTRIES - see attached

OUTREACH - no report

CONGREGATIONAL ENRICHMENT - commented on new people coming and that people are greeting them - working on visitor packets - all well with the nursery (a chair taken out that needs repaired)

EDUCATION – no complaints - would like to get music DVDs for the children

HOSPITALITY – no report

PROPERTY – one more pile of hurricane limbs, etc, needs to be picked up - being investigated as to who can do this

STEWARDSHIP – MSC that mission offering for December will be for the orphanage in Peru and for Lost Creek, Kentucky for January.

SERVICE – had meeting to care for congregational needs

PASTORAL CARE – no report

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS - 1. Pastor appreciation dinner

NEW BUSINESS – 1. MSC to have the last two years' financial books be audited by Ron Haynes and if he is unable to do it, that moderator Grant Showalter appoint someone to do this.

2. For consideration - need a vice-moderator to be appointed in the new year.

MSC to adjourn the meeting at 7:40 PM with a closing prayer by Jane Showalter.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

MINUTES OF THE EXECUTIVE COUNCIL

October 4, 2022

PRESENT – Grant Showalter, Jennifer Showalter, Charles Humm, Martha Stone, Jane Showalter, Charlie Barnett, Pastor Stone, and Carolyn Solomon

MEETING CALLED TO ORDER at 7:05 with an opening prayer by Pastor Stone.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – no report

EDUCATION – no report

HOSPITALITY – no report

PROPERTY – many thanks for all those who helped in the clean up

STEWARTSHIP – Mission offering for October for Puerto Maldonado and South Africa for November – MSC to send these offerings as noted for October and November

SERVICE – 11 ladies and 7 men attended the communion service on October 2

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

MSC to pay \$6,000.00 each month on the mortgage as able, an increase of about \$2,000

OLD BUSINESS –

- Christmas Eve service – when? Motion made to have the Christmas Eve Service on Wednesday evening. After discussion this was tabled to be discussed at the congregational meeting in November.

NEW BUSINESS-

- Reviewed the Proposed changes to the Constitution and By-laws to be presented at the Congregational Business Meeting on November 8
 - MSC to pay Lon \$2,000.00 for the tree service done on our property. Ask him to make an offer first.
 - Discussed the proposed budget for 2023 – see attached
- MSC to present the proposed budget to the Congregational Business Meeting on November 8 with the changes to the rental insurance and rental payment.
- MSC to recommend to the Congregational Business that the Pastor's salary be increased by \$2177.00.

MSC to adjourn the meeting at 8:00 PM with a closing prayer by Grant Showalter.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota
Executive Council
December 2022

Report on October/November

- I did prepare for Advent and Christmas.
- I did not do work on the cross garden.
- I did not paint the new door in FH.
- I did not purchase wall lights for sanct.

Goals for December/January

- Finish preparation for Christmas.
- Do some work on the cross garden.
- Paint the new door in the fellowship hall.
- Purchase wall lights for the sanctuary.
- New church brochure.
- Membership review.
- Fix delaminated door on cottage.

Weekly Activities August/September

- Sunday worship practice at 8:30 A.M.
- Children Sunday school class helper.
- Sunday 10:00 A.M. worship & live stream.
- Nightly 7:00 online devotional.
- Wednesday Agape School chapel.
- Wednesday youth meeting after school.
- Wednesday Bible Study in-person and on Facebook Live.
- Maintain church web site.
- Hospital and other visits.

Non-weekly Activities August/Sept.

- Executive Council.
- Money wired for the orphanage in Peru.
- Attended 2 Showfolks monthly meetings.
- Communion service.
- Took youth boating.
- Attended pastor appreciation meal.
- Attended Thanksgiving meal.
- Congregational business meeting.
- One meeting of the Southeast Regional Leadership Team.
- Re-installed toilet paper hanger.
- Graveside service for Gary Weller.
- Wedding for Brian King and Barbara Coleman.

- Installed Christmas lights in the sanctuary.
- Property insurance applications, etc.

Membership changes

- Gary Weller passed away.

Vacation days

- One week off.

Comments

As you can see, I did not complete many of my goals for the two months of this project. The good news is that I accomplished other things that I think were worthwhile. For example, I installed 44 hooks and 1,000 Christmas lights in the sanctuary. I also prepared a Facebook ad for our Christmas Eve service.

It's been good to see more visitors coming to our service.

We were more active as a church this period with two dinners together and a communion service. We also had a successful congregational business meeting.

Respectfully submitted,

Pastor David

New Business

- Decide mission offering.

Pastor of Care Ministries

First Brethren Church

October/November 2022

Activities for the Congregation and/or Community

- 1 Participated in the Executive Council Meeting
Growth Group Meeting
- 6 Errand for congregant
- 0 Preparation and implementation of regular evening communion.
- 9 Congregant visits
- 1 Ministry of Service Phone call consultation to members for input and decision
- 1 Took food and participated in youth group meeting
- 2 Webinar's with Everence representative
- 1 Wrote a matching grant for a needy family

Care Ministry Team activities

- 18+ Cards sent by our Card Ministry Team (Feb & March)
- 0 Moving Ministry activity
- 2 Transportation Ministry Team, still transporting members to church/ appointments as requested.
- 1 Meal Ministry (Meals taken)

Monthly Highlight

I was thankful that I could spend time with a Hospice patient to relieve the caregiver on several occasions. It was also a blessing to be with a congregant when they had to undergo numerous testing procedures.

Goals

Provide leadership support for Ministry of Service

Promote outreach with Bible Study group, AGAPE youth group, and individual Spiritual growth.

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

Pastor of Care Ministries
Iris Helmuth

Financial Secretary Report

Offering budget/month: \$12,893.67

November 2022

Fund Source		
Gary Weller Mem		\$700.00
<i>Offering</i>	\$700.00	
General		\$30,490.08
<i>Agape rent</i>	\$11,547.00	
<i>Election office</i>	\$400.00	
<i>MNMG</i>	\$400.00	
<i>Offering</i>	\$8,753.00	
<i>Partners</i>	\$6,379.34	
<i>Play&Grow</i>	\$3,010.74	
Missions		\$255.00
<i>Offering</i>	\$255.00	
Pastor Supp.		\$1,000.00
<i>Offering</i>	\$1,000.00	
Peru Orphanage		\$18.00
<i>Offering</i>	\$18.00	
Resurrection Hous		\$100.00
<i>Offering</i>	\$100.00	
Spain		\$240.00
<i>Offering</i>	\$240.00	

October 2022

Fund Source		
Deacons fund		\$2,500.00
<i>Offering</i>	\$2,500.00	
General		\$17,288.11
<i>Fri NA New Dire</i>	\$200.00	
<i>MNMG</i>	\$400.00	
<i>Offering</i>	\$13,377.37	
<i>Play&Grow</i>	\$3,010.74	
<i>Thurs NA StepN</i>	\$200.00	
<i>Tues.NA</i>	\$100.00	
Italo		\$500.00
<i>Offering</i>	\$500.00	
Missions		\$195.00
<i>Offering</i>	\$195.00	
Missions/Argentin		\$20.00
<i>Offering</i>	\$20.00	
Pastor Supp.		\$1,000.00
<i>Offering</i>	\$1,000.00	
Peru		\$136.00
<i>Offering</i>	\$136.00	
Peru Orphanage		\$24.00
<i>Offering</i>	\$24.00	
Puerto Maldonado		\$486.00
<i>Offering</i>	\$486.00	
Shoeboxes		\$100.00
<i>Offering</i>	\$100.00	

BALANCE SHEET

November 30, 2022

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$20,152
EFCU - Special	\$30,711
TOTAL Everence FCU	\$50,862
EFCU - Savings	\$25
TOTAL Checking/Savings	\$50,888
LIABILITIES & EQUITY	
Long Term Liabilities	
Everence Loan	\$56,282
TOTAL Long Term Liabilities	\$56,282

SPECIALS BALANCE

November 30, 2022

SPECIAL INCOME	
Deacon Fund	\$4,119
CIA	\$350
Youth	\$2,844
Camp	\$0
Agape School Lunches	\$351
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	(\$52)
Christmas	\$0
Easter	\$0
Shoebboxes	\$100
Brethren Relief	\$0
Resurrection House	\$100
Missions Ukraine	\$975
Ukraine Refuge	\$3,260
Building Improvement	\$0
Handyman Services	\$150
Kitchen Improvement	\$313
Escrow	\$0
Memorials	\$14,274
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
TOTAL SPECIAL INCOME	\$30,711
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
TOTAL PERU SPECIALS (savings)	\$25
TOTAL ROOF SAVINGS	\$0
TOTAL OTHER INCOME	\$30,736

OUTSTANDING BILLS

DATE: 12/1/22

NAME: Rev. David Stone

MEMO

Amount: \$2,432

TOTAL

\$2,432

Sarasota First Brethren Church

INCOME REPORT

November 30, 2022

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	Year Budget	RECEIVED this YEAR	(\$) Yet to Receive this Year \$ RECEIVED Over Budget	Should be as of report date:		Received this MONTH	Should be: 100.0%
				% of Budget for the YEAR	% of Budget for the MONTH		
Offering General	\$148,608	\$126,757	(\$21,851)	85.3%	\$8,823	71.2%	
Other General							
Community Meetings	\$11,500	\$9,400	(\$2,100)	81.7%	\$800	83.5%	
A Office Building 2435 lg	\$32,100	\$32,767	\$667	102.1%	\$3,011	112.6%	
B Office Building 2425 sm	\$35,940	\$22,132	(\$13,808)	61.6%	\$6,379	213.0%	
Agape Academy	\$34,818	\$38,024	\$3,206	109.2%	\$11,547	398.0%	
TOTAL Other General	\$114,358	\$102,323	(\$12,035)	89.5%	\$21,737	228.1%	
Benevolence							
Missions	\$1,000	\$6,656	\$5,656	665.6%	\$495	594.0%	
Peru Orphanage	\$1,500	\$1,536	\$36	102.4%	\$18	14.4%	
Total Benevolence	\$2,500	\$8,192	\$5,692	327.7%	\$513	246.2%	
TOTAL INCOME	\$265,466	\$237,272	(\$28,194)	89.4%	\$31,073	140.5%	

Other Income	
Special Income	\$3,600
	\$37,841

November 30, 2022

Sarasota First Brethren Church

SPENDING REPORT

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	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year	Should be as of report date:		Should be:
				% of Budget for the YEAR	SPENT this MONTH	
SR Pastor						
Base Salary	\$38,193	\$35,010	(\$3,183)	91.7%	\$3,183	100.0%
Housing	\$25,000	\$22,917	(\$2,083)	91.7%	\$2,083	100.0%
Health Savings	\$4,600	\$4,600	\$0	100.0%	\$1,150	300.0%
Retirement	\$4,785	\$3,589	(\$1,196)	75.0%	\$1,196	300.0%
TOTAL SR Pastor	\$72,578	\$66,116	(\$6,462)	91.1%	\$7,612	125.9%
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	0.0%	\$0	0.0%
Honorarium	\$900	\$600	(\$300)	66.7%	\$300	400.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$300	\$0	100.0%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$10,000	\$8,322	(\$1,678)	83.2%	\$0	0.0%
TOTAL Extended Expense	\$13,500	\$9,222	(\$4,278)	68.3%	\$300	26.7%
Social Security/FBC						
SS Sr. Pastor	\$4,834	\$4,431	(\$403)	91.7%	\$403	100.0%
TOTAL Social Security/FBC	\$4,834	\$4,431	(\$403)	91.7%	\$403	100.0%
Office Expense	\$1,000	\$917	(\$83)	91.7%	\$0	0.0%
Service	\$600	\$252	(\$348)	41.9%	\$0	0.0%
P o Care Ministries	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Pastoral Care	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Stewardship	\$300	\$560	\$260	186.6%	\$7	2.3%
Outreach						
O Agape School Lunches	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
O General	\$6,000	\$8,014	\$2,014	133.6%	\$992	198.5%
TOTAL Outreach	\$8,000	\$8,014	\$14	100.2%	\$992	148.8%
Hospitality	\$600	\$595	(\$5)	99.1%	\$272	544.0%
Congregational Enrichment	\$1,000	\$372	(\$628)	37.2%	\$178	213.4%
Education	\$300	\$450	\$150	150.0%	\$98	393.6%

SPENDING REPORT

November 30, 2022

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	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year	Should be as of report date:		Should be:
				% of Budget for the YEAR	SPENT this MONTH	
Property						
P Insurance	\$20,000	\$26,856	\$6,856	134.3%	\$3,804	228.2%
Taxes & Assessments	\$4,800	\$25	(\$4,775)	0.5%	\$0	0.0%
Cleaning	\$7,800	\$10,380	\$2,580	133.1%	\$900	138.5%
P General	\$22,000	\$12,237	(\$9,763)	55.6%	\$846	46.1%
TOTAL Property	\$54,600	\$49,498	(\$5,102)	90.7%	\$5,550	122.0%
Utilities						
Water	\$6,000	\$5,021	(\$979)	83.7%	\$491	98.2%
Electricity	\$15,000	\$14,559	(\$441)	97.1%	\$1,143	91.4%
Telephone	\$3,000	\$2,226	(\$774)	74.2%	\$203	81.0%
Fire Alarm	\$260	\$240	(\$20)	92.3%	\$0	0.0%
Waste Services	\$300	\$242	(\$58)	80.7%	\$22	88.0%
TOTAL Utilities	\$24,560	\$22,288	(\$2,272)	90.7%	\$1,858	90.8%
Benevolences						
Missions	\$0	\$3,703	\$3,703	100.0%	\$255	100.0%
Peru Orphanage	\$3,600	\$4,881	\$1,281	135.6%	\$45	15.0%
Deacon Fund	\$4,300	\$6,900	\$2,600	160.5%	\$150	41.9%
Brethren Church National	\$2,000	\$2,000	\$0	100.0%	\$0	0.0%
TOTAL Benevolences	\$9,900	\$17,484	\$7,584	176.6%	\$450	54.5%
Rental Expense						
Payments	\$48,360	\$44,077	(\$4,283)	91.1%	\$4,007	99.4%
R Insurance	\$7,600	\$5,950	(\$1,650)	78.3%	\$0	0.0%
R Taxes	\$12,000	\$0	(\$12,000)	0.0%	\$0	0.0%
R Sales Tax	\$3,930	\$3,267	(\$663)	83.1%	\$559	170.6%
R Maint. & Misc.	\$1,000	\$5,687	\$5,687	668.7%	\$0	0.0%
TOTAL Rental Expense	\$72,890	\$59,981	(\$12,909)	82.3%	\$4,566	75.2%
TOTAL EXPENSE	\$265,462	\$240,179	(\$25,283)	90.5%	\$22,286	100.7%