

BISHOP'S ADVISORY COMMITTEE MEETING

Prince of Peace Episcopal Church

March 17, 2021

Meeting was held by Zoom

Those present: Mary Knutsen, Sr. warden; Nick Fortey; Steve Buresh; Diana Rainey; Rachel Bertoni; Joan Palmateer; Mary Macy, treasurer; Susan McNaught, clerk; Diana Rainey; Father Steve Ellis

Not present Massimo Brofferio

6:10 Opening prayer: Father Steven

Bible Study: Nick: Jeremiah: The Joyful Return of the Exiles

- 1 Approval of agenda. M/S/P
With the addition of the report from the Communication Committee
- 2 Approval of minutes from March 3, 2021. M/S/P
With the correction of "talking/taking"
3. Reports
 - Interim Vicar's report: Father Steve reported on the Bishop's meeting on how to re-open and when. This led to a concern to check on who has been vaccinated and who might need help getting the shots. Each member of the BAC will check with those on their check-in list.
 - Sr. Warden: Mary K: She is pleased with the progress we are making
 - Jr. Warden: Massimo: no report due to his absence
4. Fiduciary Matters:
 - a. Mary M.: Mary reported that our financial situation was better than last month. There were five attendees at the Zoom Q&A Finance session she offered. She will do another next month.
5. Administrative Matters:
 - Parochial Report: the finance part is done The BAC will meet Sunday morning at 9:30 before church to discuss and approve. The report will be sent out before the meeting so we can be prepared.

- Steve B. reported that the Diocese workshop was very helpful—there are rich resources available. He mentioned two books that had been recommended—We Shall Be Changed and 10 Dumb Things Churches Do and How to Avoid Them.

6. Congregational Life:

Joan reported the St. Patrick's Day fellowship meeting in the parking lot went well. Katrine is planning something for next month.

7. Profile Committee:

Barb reports that the survey is out now. She suggested that as we ask people about vaccinations, we also ask them about the link. She also wants to schedule focus groups. There was discussion about pictures and permission to use them; Rachel, Mary M., and Diana will serve as a subcommittee to develop a draft of answers to the questions.

Additional Item: Communication Committee Report

Susan presented the report. This work focused only on internal communication. In the future, we still need to address external communication. No action was taken on the report.

8. Property Matters: No report

9. Garden and Pumphouse matters: Mary received an email from Ray saying he found the water turned on after he had winterized it. He found the plumbing reconnected today. This was a surprise to Cindy (the garden committee chair). We discussed the need for locks and keys. Mary K. will ask Ray and Massimo to follow up. This led to a discussion of the need to know who all has keys to the church, do we have a master list of who has keys, and do we need to get the locks changed. This item will be on the agenda another time.

7:30 Closing Prayer: Father Steven

Next meeting: by Zoom on April 7 at 6:00

Motion to adjourn M/S/P

Respectfully submitted:
Susan McNaught, clerk