

EXECUTIVE COUNCIL MINUTES

October 6, 2020

PRESENT- Charles Humm, Martha Stone, Gary Weller, Kara Stone, Jane Showalter, Jennifer Showalter, Grant Showalter, Ruth Paine -Schay, Pastor Stone and Carolyn Solomon.

MEETING called to order at 7:00 PM with an opening prayer by Jennifer Stone.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

EDUCATION – started the toddler program and it is going well- they like the songs especially - Kara shared some ideas for helpers for the toddlers and the nursery

HOSPITALITY – due to COVID nothing can be done as yet

PROPERTY – mowing done by Danny McAdams in Grants' absence and Jonathan Stone blew off the parking lot

STEWARDSHIP – will be discussed under new business

SERVICE – no report

PASTOR CARE MINISTRY - no report

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – none

NEW BUSINESS – 1. Re: Congregational Business Meeting will be held next Tuesday at 7:00 PM.

2. MSC to put Jill on Pastor's insurance, paid out of his salary.

3. Grant passed out a sample ballot - there will be one available on Sunday.

MSC to accept the ballot as printed.

4. Jennifer presented the budget for 2021.

5. Discussed the Pastor's salary package - the Pastor Care Ministry suggested a 2.5 percent increase.

MSC to increase the Pastor's salary by 2.5 percent for 2021.

MSC to adjourn the meeting at 7:45 PM with a closing prayer by Charles Humm.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

EXECUTIVE COUNCIL MINUTES

September 8, 2020

PRESENT- Charles Humm, Martha Stone, Gary Weller, Iris Helmuth, Kara Stone, Jane Showalter, Jennifer Showalter, Grant Showalter, Ruth Payne Schay, Pastor Stone and Carolyn Solomon

MEETING began at 7:02 PM with an opening prayer by Iris Helmuth.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

EDUCATION – working on finding something structured for the toddlers

HOSPITALITY – nothing at this time as food cannot be served - discussed the possibility of serving boxed lunches at some time in the future -

PROPERTY – had a meeting on preparing the school for opening - sanitizing etc - washer hooked up and dryer will be later for use by school and church like for communion towels etc - back halls need to be done

STEWARDSHIP – no report - budget meeting is next week

SERVICE – suggestions made to help each person. In the congregation - MSC that small care packages be made for each person in the congregation and delivered.

FINANCIAL SECRETARY – see attached - offerings are better than listed

TREASURER'S REPORT – see attached

OLD BUSINESS – 1. Audit has been completed - Iris made a list of suggestions to make the audit easier to do - Nancy Strasser used to do this so will be contacted to see if she would be willing to help us with a plan to do the audit annually

2. Suggested that updates to prayer requests be put on the back of the calendar (results of tests, healed, etc)

NEW BUSINESS – 1. Communion - our guidelines allow that the three fold service does not have to happen every time - due to Covid, on the first Sunday of October we will have the bread and cup - will endeavor to take the elements to the shut-ins ahead of time so as they are watching on line they can partake along with those in attendance

2. Pay for Yvette- MSC to increase Yvette's pay be increased to \$220.00 bi-weekly

MSC to adjourn at 8:00 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota
Executive Council
October 2020

Report on September goals

- No goals were set for September.

Goals for October

- Fix cross and side lights in sanctuary.
- Plan Christmas.

Weekly Activities

- Sunday worship practice at 9:00 a.m.
- Sunday worship service livestream.
- Nightly online devotional.
- Wednesday Bible Study livestream.
- Phone calls.
- Produced audio files of the Sunday morning worship service for those with no internet access.
- Wednesday Agape School chapels.

Non-weekly Activities

- Helped with producing and delivering care packages to all participating families.
- Budget meeting.
- Nomination meeting.
- Executive Council.
- Southeast Regional meeting.
- Good Shepherd Orphanage Fund meeting.
- Attended Eileen's funeral.
- Spoke at June Shaw's funeral.

Membership changes

- Eileen Higgins passed away.
- June Shaw passed away.

Vacation days

- None.

Comments

We are continuing with our program of Sunday morning worship in person and online, Wednesday night Bible study online, nightly online devotionals, and audio files for those without internet access. We are seeing more and

more people reached by our livestream and more are becoming engaged with the programs.

We sent out another care package. I think this is a nice way of staying in touch with our church family. The content of the packages is not as important as the fact that we remember them in some way.

Communion was not what we are used to but it was a special event that will stand in until we can return to a full communion. Surely by Palm Sunday!

Bless you all for your partnership in the gospel.

Respectfully submitted,

Pastor David

Business

- Congregational Business Meeting.
- Nursery/children's church.

Pastor of Care Ministries

First Brethren Church

Month September 2020

Activities for the Congregation and/or Community

- 1 Participated in the Executive Council Meeting*
- 1 Growth Group Meeting*
- 1 Provided congregant respite care*
- 1 Errand for one congregant*
- 1 Nominating committee meeting*
- 1 Changed flowers at the church*
- 1 Friend and I set up Operation Christmas Child display at church.*

Care Ministry Team activities

- 7+ Cards sent by our **Card Ministry Team (September) not all reports in.**
- 0 **Moving Ministry activity**
- 3 **Transportation Ministry Team, still transporting members to necessary appointments.**
- 1 **Meals** provided for friend on Hospice.
- 7 **Visits** to homebound/hospice patients

Monthly highlights:

It was my privilege to write, receive, and deliver a matching grant. My month was cut short due to health issues and hospitalization this month.

Goals

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

I am actively working on the above goals.

Pastor of Care Ministries
Iris Helmuth

Financial Secretary Report

Offering budget/month: \$12,156.00

September 2020

Fund Source

General	\$31,119.54
BCC Voting	\$400.00
Cleaning/Agape	\$540.00
Health Insur reb	\$262.01
MondayMG	\$800.00
Offering	\$11,565.94
Office /1Play&G	\$6,265.75
Office#2Demand	\$2,418.84
Phone/Agape	\$327.00
Rent/Agape	\$8,540.00
Min. of Service	\$300.00
Offering	\$300.00
Missions	\$110.00
Offering	\$110.00
New A.C.	\$120.00
Offering	\$120.00
Pastor Supp.	\$1,000.00
Offering	\$1,000.00
Peru Orphanage	\$24.00
Offering	\$24.00
ResurHouse.	\$100.00
Offering	\$100.00
School Lunch	\$50.00
Offering	\$50.00

BALANCE SHEET

September 30, 2020

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$13,217
EFCU - Special	\$15,901
TOTAL Everence FCU	\$12,814
Payroll Protection	\$41,932
EFCU - Savings	\$25
TOTAL Checking/Savings	\$41,957
LIABILITIES & EQUITY	
Long Term Liabilities	
Everence Loan	\$169,813
TOTAL Long Term Liabilities	\$169,813

SPECIALS BALANCE

September 30, 2020

SPECIAL INCOME	
Deacon Fund	\$99
CIA	\$0
Youth	\$350
Camp	\$2,843
Agape School Lunches	\$667
Parrish Nurse	\$301
Agape Fence	\$211
Holiday Flowers	\$195
Christmas	\$353
Outreach	\$0
Brethren Relief	\$0
Resurrection House	\$100
Building Improvement	\$3,007
Handyman Services	\$150
Kitchen Improvement	\$313
Paving	\$0
Bath Renovation	\$450
Escrow	\$0
Memorials	\$3,342
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
TOTAL SPECIAL INCOME	\$15,901
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
TOTAL PERU SPECIALS (savings)	\$25
TOTAL ROOF SAVINGS	\$0
TOTAL OTHER INCOME	\$15,926

OUTSTANDING BILLS	DATE	NAME	MEMO	Amount
	10/1/20	Rev. David Stone		\$2,403
TOTAL				\$2,403

Sarasota First Brethren Church

INCOME REPORT

September 30, 2020

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	Year Budget	RECEIVED this YEAR	(\$) Yet to Receive this Year \$ RECEIVED Over Budget	Should be as of report date:	
				% of Budget for the YEAR	Received this MONTH % of Budget for the MONTH
Offering General	\$145,872	\$96,641	(\$49,231)	66.3%	\$11,682 96.1%
Other General					
Other Incom Sources		\$18,488			\$600 85.7%
Community Meetings	\$8,400	\$6,750	(\$1,650)	80.4%	\$1,200 171.4%
A Office Building 2435 lg	\$32,100	\$23,553	(\$8,548)	73.4%	\$2,755 103.0%
B Office Building 2425 sm	\$29,025	\$21,770	(\$7,256)	75.0%	\$2,419 100.0%
Agape Academy	\$39,500	\$28,364	(\$11,136)	71.8%	\$9,407 285.8%
TOTAL Other General	\$109,025	\$98,924	(\$10,101)	90.7%	\$15,781 173.7%
Benevolence					
Missions	\$1,000	\$1,118	\$118	111.8%	\$110 132.0%
Peru Orphanage	\$1,500	\$5,565	\$4,065	371.0%	\$24 19.2%
Total Benevolence	\$2,500	\$6,683	\$4,183	267.3%	\$134 64.3%
TOTAL INCOME	\$257,397	\$202,248	(\$55,150)	78.6%	\$27,597 128.7%

Other Income					
Special Income		\$41,310			\$1,832

September 30, 2020

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Sarasota First Brethren Church
SPENDING REPORT

	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year \$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	Should be as of report date: 75.0%	Should be: 100%
						% of Budget for the MONTH	
SR Pastor							
Base Salary	\$32,460	\$24,345	(\$8,115)	75.0%	\$2,705	100.0%	
Housing	\$30,000	\$22,500	(\$7,500)	75.0%	\$2,500	100.0%	
Med Allowance	\$1,500	\$1,500	\$0	100.0%	\$0	0.0%	
Retirement	\$4,785	\$3,589	(\$1,196)	75.0%	\$0	0.0%	
TOTAL SR Pastor	\$68,745	\$51,934	(\$16,811)	75.5%	\$5,205	90.9%	
Extended Expense							
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%	
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	0.0%	\$0	0.0%	
Honorarium	\$900	\$300	(\$600)	33.3%	\$0	0.0%	
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%	
Delegate fees	\$300	\$550	\$250	183.3%	\$0	0.0%	
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%	
Med Insurance	\$8,244	\$6,448	(\$1,796)	78.2%	\$1,164	169.4%	
TOTAL Extended Expense	\$11,744	\$7,298	(\$4,446)	62.1%	\$1,164	118.9%	
Social Security/FBC							
SS Sr. Pastor	\$4,778	\$3,584	(\$1,194)	75.0%	\$398	100.0%	
TOTAL Social Security/FBC	\$4,778	\$3,584	(\$1,194)	75.0%	\$398	100.0%	
Office Expense	\$1,000	\$706	(\$294)	70.6%	\$72	86.5%	
Service	\$600	\$45	(\$555)	7.5%	\$45	89.9%	
P o Care Ministries	\$500	\$127	(\$373)	25.5%	\$127	305.5%	
Pastoral Care	\$500	\$50	(\$450)	10.0%	\$0	0.0%	
Stewardship	\$400	\$514	\$114	128.5%	\$23	69.4%	
Outreach	\$3,000	\$1,316	(\$1,684)	43.9%	\$0	0.0%	
Hospitality	\$600	\$177	(\$423)	29.6%	\$0	0.0%	
Congregational Enrichment	\$2,000	\$163	(\$1,837)	8.2%	\$10	6.0%	
Education	\$300	\$55	(\$245)	18.3%	\$55	219.6%	

Sarasota First Brethren Church

SPENDING REPORT

September 30, 2020

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		Should be as of report date:		Should be:		
		75.0%		100%		
	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year \$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH
Property						
P Insurance	\$20,000	\$14,686	(\$5,314)	73.4%	\$0	0.0%
Taxes & Assessments	\$4,500	\$4,927	\$427	109.5%	\$0	0.0%
Van	\$4,500	\$3,280	(\$1,220)	72.9%	\$0	0.0%
Cleaning	\$5,680	\$3,570	(\$2,110)	62.9%	\$240	50.7%
P General	\$20,000	\$6,084	(\$13,916)	30.4%	\$26	1.5%
TOTAL Property	\$54,680	\$32,548	(\$22,132)	59.5%	\$266	5.8%
Utilities						
Water	\$5,000	\$3,783	(\$1,217)	75.7%	\$437	104.8%
Electricity	\$20,000	\$11,042	(\$8,958)	55.2%	\$1,781	106.9%
Telephone	\$3,000	\$2,047	(\$953)	68.2%	\$464	185.6%
Fire Alarm	\$260	\$0	(\$260)	0.0%	\$0	0.0%
Waste Services	\$300	\$220	(\$80)	73.3%	\$0	0.0%
TOTAL Utilities	\$28,560	\$17,092	(\$11,468)	59.8%	\$2,682	112.7%
Benevolences						
Missions	\$1,118	\$1,118	\$0	100.0%	\$110	107.2%
Peru Orphanage	\$3,600	\$6,816	\$3,216	189.3%	\$190	63.3%
Deacon Fund	\$2,500	\$150	(\$2,350)	6.0%	\$0	0.0%
Brethren Church National	\$2,000	\$1,500	(\$500)	75.0%	\$0	0.0%
TOTAL Benevolences	\$8,100	\$9,584	\$1,484	118.3%	\$300	44.4%
Rental Expense						
Payments	\$48,360	\$38,879	(\$9,481)	80.4%	\$4,320	107.2%
R Insurance	\$7,600	\$4,257	(\$3,343)	56.0%	\$1,701	268.5%
R Taxes	\$11,000	\$7,037	(\$3,963)	64.0%	\$0	0.0%
R Sales Tax	\$3,930	\$2,697	(\$1,233)	68.6%	\$308	94.0%
R Maint. & Misc.	\$1,000	\$0	(\$1,000)	0.0%	\$0	0.0%
TOTAL Rental Expense	\$71,890	\$52,870	(\$19,020)	73.5%	\$6,329	105.6%
TOTAL EXPENSE	\$257,397	\$178,064	(\$79,333)	69.2%	\$16,675	77.7%

Sample Ballot for 2021
Officers and Ministries

Moderator
 Gary Weller _____

Vice Moderator
 Grant Showalter _____

Recording Secretary
 Carolyn Solomon _____

Assistant Recording Secretary
 Jeannie Lindsey _____

Treasurer
 Jennifer Showalter _____

Assistant Treasurer
 Martha Stone _____

Financial secretary
 Charles Humm _____

Assistant Financial Secretary
 Emmy Wefelmeyer _____

2nd Assistant Financial Secretary

Please Note: Nominations will be taken from the floor with prior consent of the nominee

Sample BALLOT
Ministry Directors

Ministry of Congregational Enrichment
 Kaye Matthews _____

Ministry of Education
 Kara Stone _____

Ministry of Hospitality
 Ruth Schay _____

Ministry of Outreach
 Charlie Barnett _____

Ministry of Stewardship
 Martha Stone _____

Ministry Members (Directors elected by members)

Ministry of Pastoral Care (3 year term) (Vote for 1)
 Tim Bowers _____
 Patti Veverka _____

Ministry of Property (2 Year Term) *Vote for three
 Charlie Barnett _____
 Ron Haynes _____
 Danny McAdams _____

Ministry of Service (3 Year Term)
 Ron Haynes _____
 Gary Weller _____
 Iris Helmuth _____

Budget Report 2021

2 Presented at Executive Council October meeting

Needed per week	2,886.03
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	Jan - Aug '19	Jan - Aug '20	% of 2020 Budget	2020 Annualized	2020 Year Budget	PROPOSED 2021 BUDGET
Income						
20 Offering General	104,920	85,558	59%	128,337	145,872	150,074
21 Other General						
20-1 Other Income Sources		18,488				
20-2 Community Meetings	5,510	5,550	66%	8,325	8,400	9,000
20-3 A Office Building 2435 lg	21,801	20,797	65%	31,196	32,100	32,100
20-4 B Office Building 2425 sm	19,351	19,351	67%	29,026	29,025	29,025
20-5 Agape Academy	17,388	18,957	48%	28,436	39,500	34,818
Total 21 Other General	64,050	83,143	76%	124,714	109,025	104,943
22 Benevolence						
22-0 Missions	870	1,008	101%	1,512	1,000	1,000
22-4 Peru Orphanage	4,198	5,541	369%	8,312	1,500	1,500
Total 22 Benevolence	5,068	6,549	262%	9,824	2,500	2,500
Total Income	174,038	175,250	68%	262,876	257,397	257,517
Expense						
01 SR PASTOR						
01-1 Base Salary	20,640	22,993	71%	34,489	32,460	32,460
01-2 Housing	20,000	21,250	71%	31,875	30,000	30,000
01-4 Med Allowance	1,198	1,500	100%	2,250	1,500	1,500
01-5 Retirement	3,589	3,589	75%	5,383	4,785	4,785
Total 01 SR PASTOR	45,426	49,331	72%	73,997	68,745	68,745
03 TEMP HELP						
03-1 O Salary	0	0			0	0
03-2 O Med Insurance	0	0			0	0
03-3 O Med Allowance	0	0			0	0
Total 03 TEMP HELP	0	0			0	0
04 CUSTODIAN salary					0	0
04a INTERN salary					0	0
05 EXTENDED EXPENSE						
05-1 Mileage/Travel	0	0	0%	0	500	500
05-2 Conf Exp Pastor	1,011	0	0%	0	1,200	1,200
05-3 Conf. Exp Moderator					0	0
05-4 Honorarium	300	300	33%	450	900	900
05-5 Ministry Expense	0	0	0%	0	100	100
05-6 Delegate fees	300	550	183%	825	300	300
05-7 Continuing Ed	0	0	0%	0	500	500
05-8 Med Insurance	4,826	5,284	64%	7,926	8,244	8,244
Total 05 EXTENDED EXPENSE	6,437	6,134	52%	9,201	11,744	11,744
06 SOCIAL SECURITY/FBC						
06-1 Sr. Pastor	3,199	3,186	67%	4,778	4,778	4,778
06-7 Temp Help					0	0
06-4 Custodian					0	0
06-5 Intern					0	0
Total 06 SOCIAL SECURITY/FBC	3,199	3,186	67%	4,778	4,778	4,778
07 OFFICE EXPENSE	732	634	63%	951	1,000	1,000
08 SERVICE	136	0	0%	0	600	600
08a P o Care Ministries	0	0	0%	0	500	500
09 PASTORAL CARE	50	50	10%	75	500	500
10 STEWARDSHIP	319	491	123%	736	800	400
11 OUTREACH						
11-1 Agape School Lunches					2,000	2,000
11-2 O General					1,000	1,000
Total 11 OUTREACH	897	1,316	44%	1,974	3,000	3,000
12 HOSPITALITY	-325	177	30%	266	600	600
13 CONG ENRICHMENT	335	153	8%	230	2,000	2,000
14 EDUCATION	20	0	0%	0	300	300
15 PROPERTY						
15-2 P Insurance	16,160	16,160	81%	24,240	20,000	20,000
15-3 Taxes & Assessments	0	0	0%	0	4,500	4,500
15-4 Van	3,962	3,962	90%	5,943	4,500	0
15-7 Cleaning	3,645	3,645	87%	5,468	5,680	7,800
15-6 P General	14,828	14,828	93%	22,242	20,000	22,000
Total 15 PROPERTY	38,595	38,595	79%	57,893	54,680	54,300
16 UTILITIES						
16-1 Water	3,320	3,347	67%	5,020	5,000	5,000
16-2 Electricity	11,706	9,261	46%	13,892	20,000	20,000
16-3 Telephone	1,990	1,583	53%	2,374	3,000	3,000
16-4 Fire Alarm	258	0	0%	0	260	260
16-5 Waste Services	198	220	73%	330	300	300
Total 16 UTILITIES	17,472	14,411	50%	21,616	28,560	28,560
17 BENEVOLENCES						
17-0 Missions	760	1,008		1,512		
17-4 Peru Orphanage	5,640	6,626	184%	9,939	3,600	3,600
17-1 Deacon Fund	1,678	3,050	122%	4,575	2,500	2,500
17-5 National Church	800	1,500	75%	2,250	2,000	2,000
Total 17 BENEVOLENCES	8,878	12,184	150%	18,276	8,100	8,100
18 RENTAL EXPENSE						
18-1 Payments	53,587	34,559	71%	51,839	48,360	48,360
18-2 R Insurance	835	2,556	34%	3,834	7,600	7,600
18-3 R Taxes	0	7,037	64%	10,556	11,000	12,500
18-3a R Sales Tax	2,519	2,389	61%	3,584	3,930	3,930
18-4 R Maint. & Misc.	0	0	0%	0	1,000	
Total 18 RENTAL EXPENSE	56,942	46,542	65%	69,812	71,890	72,390
Total Expense	179,114	166,891	65%	259,070	257,797	257,517
Net	-5,076	8,359		3,806	-400	0