

EXECUTIVE COUNCIL MINUTES

August 4, 2020

PRESENT- Charles Humm, Martha Stone, Gary Weller, Iris Helmuth, Kara Stone, Charlie Barnett, Jane Showalter and Carolyn Solomon

MEETING began with an opening prayer by

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

EDUCATION – when we can meet for Sunday School again it has been suggested that we have a class for toddlers

HOSPITALITY – no report

PROPERTY – no report

STEWARDSHIP – budgets need to be in by the next meeting

SERVICE – keep Iris posted if we know of anyone who may need assistance

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – audit will be led by Iris Helmuth

NEW BUSINESS – 1. Nominating Committee - suggestions were Kaye Matthews, Iris Helmuth, Charlie Barnett plus Grant Showalter and Gary Weller due to their positions.

2. Selling the van - MSC to sell the van after research how much we could get for it.

3. Finding more ways to connect with our people. It was suggested we send a newsletter out in the mail to update people on the state of our church. MSC that a monthly news letter be sent in the mail to our congregants.

MSC to adjourn at 7:30 PM with a closing prayer by Iris Helmuth.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

EXECUTIVE COUNCIL MINUTES

June 9, 2020

PRESENT- Charles Humm, Jennifer Showalter, Grant Showalter, Jane Showalter, Kaye Matthews, Martha Stone, Ruth Paine Schay, Gary Weller, Iris Helmuth, Charlie Barnett, Kara Stone, Pastor Stone and Carolyn Solomon.

Before meeting began, we listened to Pastor's nightly devotional.

MEETING began with an opening prayer by Pastor Stone.

PASTOR'S REPORT – see attached – we have 3 delegates for General Conference ,Kara Stone, Iris Helmuth and Carolyn Solomon - it will be July 25 on Zoom.

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – put flags out for Memorial Day and

EDUCATION – no report

HOSPITALITY – no report - will check out the kitchen

PROPERTY – trying to keep up with the lawn - A/C in sanctuary is not working - needs a new compressor - floor in Fellowship Hall will be stripped and waxed this Saturday - Grant will be gone some in July so will need to have the lawn care taken care of in his absence - Cindy will be getting a washer and dryer for use for the school

STEWARDSHIP – successfully applied for \$18,000 SBA PPP loan

SERVICE – have been meeting the needs of those who needed help during this time of the virus

FINANCIAL SECRETARY – Charles and Emmy will be counting money weekly

TREASURER'S REPORT – the PPP loan should be forgiven - audit will need to be done

OLD BUSINESS – none

NEW BUSINESS – discussed when and how to open the church for services - would like to open this Sunday June 14. Motion made and seconded - discussion followed regarding sanitizing, having sanitizer in the rest rooms, gloves, etc. The main door will be open for entrance and sanitizer and gloves will be available - social distancing will be observed with every other pew being roped off - other doors will be open for exiting. Offering plates will be in the back as they leave. A sign will be made reminding people of the social distancing. Motion carried.

The AA groups are starting up following the government guidelines.

July 5th the entire Stone family will be at a family reunion. They are willing to do a remote service from North Carolina. MSC to have a remote service live streamed from North Carolina. The church will be open for any who would like to come as it will be on the screens or they may watch on livestream from home.

Nominating Committee will need to be appointed at the August Executive Council meeting.

MSC to adjourn at 7:58 PM with a closing prayer by Jane Showalter.

MSP to adjourn the meeting at

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota

Executive Council

August 2020

Report on June/July goals

- We have opened up the sanctuary for in-person worship services.
- I have not applied for loan forgiveness. We are waiting on our financial institutions' invitation to do so.

Goals for August

- Apply for loan forgiveness for the SBA PPP loan the church received.
- Find more ways to keep our church people engaged and to provide fellowship in a safe manner.

Weekly Activities after mid-March

- Nightly Facebook Group devotionals
- Sunday morning worship services
- Audio files produced for Sunday services
- Phone calls for contacts
- Maintain the web site and church social media presence

Non-weekly Activities

- Attended our annual conference online on July 25 with Iris and Carolyn. Kara attended from her home.
- Replaced one toilet flapper.
- Contacted the twelve step programs about a fire in the planters in front of the fellowship hall.

Membership changes

- None

Vacation days

- One week for our family reunion

Comments

Of course, this summer has been like no other in the history of First Brethren of Sarasota. I have been continuing my daily devotions online to help provide some spiritual leadership for our church people and others outside of Sarasota as well.

We have opened up in-person worship and I think it is going fairly well. Most people wear masks when close to others and we have no trouble social distancing with attendance of about thirty.

I am praying for guidance about what to do during this time and, even more importantly, what to emphasize when the Covid-19 lockdowns are gone.

Business

- Possibility of selling the church van since the school is not using it and the church is rarely using it. Even though it is paid for, it costs thousands in insurance annually.
- Finding more ways to connect with our people. For example, another care package. And a special newsletter.

Pastor of Care Ministries

First Brethren Church

Months June/July 2020

Activities for the Congregation and/or Community

- 1 *Participated in the Executive Council Meeting*
- 3 *Growth Group Meeting*
- 3 *Provided congregant respite care*
- 0 *Attended Everence activities / update event*
- 1 *Participated as a delegate for National Brethren Conference*
- 6 *Home visits*

Care Ministry Team activities

- 7+ Cards sent by our **Card Ministry Team (not all reports in).**
- 0 **Moving Ministry activity**
- 3 **Transportation Ministry Team, still transporting members to necessary appointments.**
- 0 **Meals** provided for our congregational family
- 2 **Visits** by visitation team (leader not included)

Monthly highlights:

Morning Bible studies have resumed in the cottage. I have been enjoying spending more time with family and widowed cousins and more quiet and devotional time, as well as spending more time at home and sewing projects with friends.

Goals

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

I am actively working on the above goals.

Pastor of Care Ministries
Iris Helmuth

Financial Secretary Report

Offering budget/month: \$12,156.00

June 2020

Fund Source

Deacons fund	\$300.00
<i>Offering</i>	\$300.00
Food Bank	\$15.00
<i>Offering</i>	\$15.00
General	\$19,587.96
<i>Fri/NA New Dire</i>	\$200.00
<i>Insurance refund</i>	\$136.00
<i>MNMG</i>	\$400.00
<i>Offering</i>	\$10,422.62
<i>Office /1Play&G</i>	\$5,510.50
<i>Office#2Demand</i>	\$2,418.84
<i>Thurs NA</i>	\$200.00
<i>WedMensGroup</i>	\$300.00
Missions	\$110.00
<i>Offering</i>	\$110.00
New A.C.	\$90.00
<i>Offering</i>	\$90.00
Pastor Supp.	\$1,000.00
<i>Offering</i>	\$1,000.00
Peru Orphanage	\$606.00
<i>Oasis Church</i>	\$500.00
<i>Offering</i>	\$106.00

<i>Offering</i>	\$90.00
Pastor Supp.	\$1,000.00
<i>Offering</i>	\$1,000.00
Peru Orphanage	\$536.00
<i>Oasis Church</i>	\$500.00
<i>Offering</i>	\$36.00

July 2020

Fund Source

Deacons Fund for	\$1,000.00
<i>Everence Matchi</i>	\$1,000.00
General	\$16,143.60
<i>Fri/NA New Dire</i>	\$200.00
<i>NaraNon rent</i>	\$50.00
<i>Offering</i>	\$9,964.26
<i>Office /1Play&G</i>	\$3,510.50
<i>Office#2Demand</i>	\$2,418.84
Missions	\$110.00
<i>Offering</i>	\$110.00
New A.C.	\$90.00

Sarasota First Brethren Church
BALANCE SHEET

July 31, 2020

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$14,945
EFCU - Special	\$19,881
TOTAL Everence FCU	\$34,825
Payroll Protection	\$25
EFCU - Savings	\$34,850
TOTAL Checking/Savings	\$34,850
	\$34,850
LIABILITIES & EQUITY	
Long Term Liabilities	\$173,356
Everence Loan	\$173,356
TOTAL Long Term Liabilities	\$183,940

Sarasota First Brethren Church
SPECIALS BALANCE

July 31, 2020

SPECIAL INCOME	
Deacon Fund	\$3,849
Rebecca Frayer	\$0
CIA	\$350
Youth	\$2,843
Camp	\$667
Agape School Lunches	\$201
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$353
Christmas	\$0
Brethren Relief	\$0
Resurrection House	\$700
Building Improvement	\$2,737
Handyman Services	\$150
Kitchen Improvement	\$313
Paving	\$0
Bath Renovation	\$450
Escrow	\$0
Memorials	\$3,342
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
TOTAL SPECIAL INCOME	\$19,881
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
TOTAL PERU SPECIALS (savings)	\$25
TOTAL ROOF SAVINGS	\$0
TOTAL OTHER INCOME	\$19,906

OUTSTANDING BILLS	DATE	NAME	MEMO	Amount
	8/1/20	Rev. David Stone		\$2,403
TOTAL				\$2,403

Sarasota First Brethren Church

INCOME REPORT

July 31, 2020

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	Year Budget	RECEIVED this YEAR	(\$) Yet to Receive this Year \$ RECEIVED Over Budget	% of Budget for the YEAR	Received this MONTH	% of Budget for the MONTH
Offering General	\$145,872	\$74,886	(\$70,986)	51.3%	\$9,781	80.5%
Other General						
Other Incom Sources	\$8,400	\$18,488		58.9%	\$250	35.7%
Community Meetings	\$32,100	\$4,950	(\$3,450)	53.9%	\$3,511	131.2%
A Office Building 2435 lg	\$29,025	\$17,287	(\$14,813)	58.3%	\$2,419	100.0%
B Office Building 2425 sm	\$39,500	\$16,932	(\$12,094)	48.0%	\$0	0.0%
Agape Academy	\$109,025	\$18,957	(\$20,543)	70.3%	\$6,179	68.0%
TOTAL Other General		\$76,614	(\$32,412)			
Benevolence						
Missions	\$1,000	\$892	(\$108)	89.2%	\$110	132.0%
Peru Orphanage	\$1,500	\$5,023	\$3,523	334.9%	\$536	428.8%
Total Benevolence	\$2,500	\$5,915	\$3,415	236.6%	\$646	310.1%
TOTAL INCOME	\$257,397	\$157,414	(\$99,983)	61.2%	\$16,606	77.4%

Should be as of report date:
58.3%

Should be:
100.0%

Other Income						
Special Income		\$38,033			\$2,090	

July 31, 2020

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Sarasota First Brethren Church

SPENDING REPORT

	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year \$ SPENT Over Budget	Should be as of report date:		Should be: 100%
				58.3%	% of Budget for the MONTH	
SR Pastor						
Base Salary	\$32,460	\$18,935	(\$13,525)	58.3%	\$1,353	50.0%
Housing	\$30,000	\$17,500	(\$12,500)	58.3%	\$1,250	50.0%
Med Allowance	\$1,500	\$1,500	\$0	100.0%	\$0	0.0%
Retirement	\$4,785	\$3,589	(\$1,196)	75.0%	\$0	0.0%
TOTAL SR Pastor	\$68,745	\$41,524	(\$27,221)	60.4%	\$2,603	45.4%
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	0.0%	\$0	0.0%
Honorarium	\$900	\$0	(\$900)	0.0%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$550	\$250	183.3%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$8,244	\$5,284	(\$2,960)	64.1%	\$1,426	207.6%
TOTAL Extended Expense	\$11,744	\$5,834	(\$5,910)	49.7%	\$1,426	145.7%
Social Security/FBC						
SS Sr. Pastor	\$4,778	\$2,787	(\$1,991)	58.3%	\$398	100.0%
TOTAL Social Security/FBC	\$4,778	\$2,787	(\$1,991)	58.3%	\$398	100.0%
Office Expense	\$1,000	\$469	(\$531)	46.9%	(\$67)	-80.1%
Service	\$600	\$0	(\$600)	0.0%	\$0	0.0%
P o Care Ministries	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Pastoral Care	\$500	\$50	(\$450)	10.0%	\$0	0.0%
Stewardship	\$400	\$484	\$84	121.0%	\$232	697.5%
Outreach	\$3,000	\$1,316	(\$1,684)	43.9%	\$0	0.0%
Hospitality	\$600	\$177	(\$423)	29.6%	\$0	0.0%
Congregational Enrichment	\$2,000	\$153	(\$1,847)	7.7%	\$0	0.0%
Education	\$300	\$0	(\$300)	0.0%	\$0	0.0%

Sarasota First Brethren Church

SPENDING REPORT

July 31, 2020

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	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year \$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH	Should be as of report date: 58.3%	Should be: 100%
Property								
P Insurance	\$20,000	\$10,053	(\$9,947)	50.3%	\$1,839	110.3%		
Taxes & Assessments	\$4,500	\$4,927	\$427	109.5%	\$0	0.0%		
Van	\$4,500	\$3,280	(\$1,220)	72.9%	\$0	0.0%		
Cleaning	\$5,680	\$2,700	(\$2,980)	47.5%	\$360	76.1%		
P General	\$20,000	\$5,790	(\$14,210)	29.0%	\$173	10.4%		
TOTAL Property	\$54,680	\$26,750	(\$27,930)	48.9%	\$2,372	52.1%		
Utilities								
Water	\$5,000	\$2,975	(\$2,025)	59.5%	\$442	106.2%		
Electricity	\$20,000	\$7,462	(\$12,538)	37.3%	\$1,668	100.1%		
Telephone	\$3,000	\$1,357	(\$1,643)	45.2%	\$0	0.0%		
Fire Alarm	\$260	\$0	(\$260)	0.0%	\$0	0.0%		
Waste Services	\$300	\$176	(\$124)	58.7%	\$44	176.0%		
TOTAL Utilities	\$28,560	\$11,969	(\$16,591)	41.9%	\$2,154	90.5%		
Benevolences								
Missons	\$892	\$892			\$110			
Peru Orphanage	\$3,600	\$5,942	\$2,342	165.1%	\$629	209.6%		
Deacon Fund	\$2,500	\$2,200	(\$300)	88.0%	\$1,150	552.0%		
Brethren Church National	\$2,000	\$1,500	(\$500)	75.0%	\$500	300.0%		
TOTAL Benevolences	\$8,100	\$10,534	\$2,434	130.0%	\$2,389	353.9%		
Rental Expense								
Payments	\$48,360	\$30,239	(\$18,121)	62.5%	\$4,320	107.2%		
R Insurance	\$7,600	\$2,556	(\$5,044)	33.6%	\$852	134.5%		
R Taxes	\$11,000	\$7,037	(\$3,963)	64.0%	\$0	0.0%		
R Sales Tax	\$3,930	\$2,036	(\$1,894)	51.8%	\$353	107.7%		
R Maint. & Misc.	\$1,000	\$0	(\$1,000)	0.0%	\$0	0.0%		
TOTAL Rental Expense	\$71,890	\$41,869	(\$30,021)	58.2%	\$5,525	92.2%		
TOTAL EXPENSE	\$257,397	\$143,918	(\$113,479)	55.9%	\$17,032	79.4%		