

BISHOP'S ADVISORY COMMITTEE MEETING
Prince of Peace Episcopal Church
July 22, 2020

Meeting was held by Zoom in keeping with the need to shelter in place.

Those present: Mary Knutsen, Sr. warden; Nick Fortey; Steve Buresh, Jr. warden; Rachel Bertoni; Mary Macy, treasurer; Massimo Brofferio; Susan McNaught, clerk; and Margaret McMurren, vicar.

Diana Rainey was excused.

1. Opening prayer led by Margaret+
2. Nick led a Bible study using Isaiah 53
3. Approval of agenda: M/S/P
4. Reports
 - a. Sr. Warden: Mary K. talked about the need for clear communication. She suggested that the BAC hold a social gathering or two during August to work on communication.
 - b. Jr. Warden: Steve reported he had visited the property. The garden looks great, the new sign looks good. The grass has not been mowed. The area behind the beauty shop has been mowed and there is a for sale sign. He did some research. The property is about a half-acre and selling for about \$650,000. It is zoned retain/commercial.
 - c. Vicar's report: She spoke to Kathy Bebee's son who told her that Kathy did not want a funeral service but she did request that her friends gather to enjoy each other's company.
5. May 13 corrected minutes and June 24 minutes were presented but seemed to be the same so Susan will redo the minutes to get them right.
6. Fiduciary Matters: Mary reported that pledges for year-to-date are slightly over budget. There was discussion about where the funds from fund-raising events show up in the budget. Mary is working with Carol to make sure things are in the right places. The software we need is now half price and will be ordered. It can be installed remotely so will be fairly straight forward to do. We discussed the letter about the payroll protection program. There is a difference in what we have as our payroll and what the Diocese is offering. We discussed the need to pay Carol for the extra hours she has put in, mainly for Zoom, and to do so immediately. Margaret will notify the Diocese tomorrow. We

discussed the need for written personnel policies. Massimo, Mary K., and Rachel will comprise the committee to get started on this.

We also discussed the need for new check signers. Mary K. is already a signer. Nick and Steve volunteered. We made the motion to approve them as new signers and to remove Derek and Marcia. M/S/P

The financial report was accepted. M/S/P

7. Administrative: We discussed the plan to re-engage church in the building. People will send Massimo their pieces of the plan, he will synthesize, and get the proposal out to the members of the BAC by the end of the week.

The vicar will be on vacation in August. She has contacted Dawn Reynolds to lead morning prayer and to preach for the month. Dawn is quite familiar with Zoom and has filled in for Prince of Peace before.

Sue Rembert has agreed to chair the stewardship campaign this year. We will have cottage groups by Zoom or in people's backyards. The campaign will finish the Sunday before Thanksgiving.

8. Congregational Life: We discussed the survey. Some people have already started calling members. Nick will gather all the data as we get it in to him and collate it.

Derek has left the congregation. We discussed the need for personal privacy and the issue of communicating news to the congregation. Rachel reminded us that we need to talk about how we talk lovingly with each other as we approach a potentially difficult political season.

9. Property Matters: The topic of discussion was the lease with Peace Lutheran. Rachel has joined the lease committee. She and the other members of the committee will meet with the Peace Lutheran committee on Tuesday to begin negotiations.

Closing prayer was led by Steve
Adjourned at 8:30.

Respectfully submitted by Susan McNaught, clerk

Next meeting:
BAC monthly meetings by Zoom:
September 23, 2020