

BISHOP'S ADVISORY COMMITTEE MEETING
Prince of Peace Episcopal Church
April 22, 2020

Meeting was held by Zoom in keeping with the need to shelter in place.

Those present: Mary Knutsen, Sr. warden; Nick Fortey; Steve Buresh, Jr. warden; Diana Rainey; Rachel Bertoni; Mary Macy, treasurer; Susan McNaught, clerk; and Margaret McMurren, vicar.
Massimo Brofferio

1. Opening prayer led by Margaret+
- 2.
3. Approval of agenda: M/S/P
4. Approval of March minutes as M/S/P
5. Reports
 - a. Sr. Warden: Big thank you to Rachel for helping us function with Zoom. Both the Sunday morning services and the BAC meetings. Thanks also to Elaine for doing such a great job on Sunday continue the prayer service while Margaret could not get online.
She also explained the rationale about the agenda and the content included.
 - b. Jr. Warden: He got an update on the garden from Cindy: contracts and planting are on hold because of the stay-at-home situation. There are still the extra bark chips. The boy scout kiosk project is also on hold. We probably need another work party. The landscaping around the church that the Lutherans were to do has been put on hold.
 - c. Vicar's report: Margaret has spent a fair amount of time making phone calls to check on people. She and Elaine have worked out a plan in case Elaine needs to take over again for Sunday morning prayers. M+ will let readers know their parts and let Elaine know who is scheduled to read.
6. Fiduciary Matters: Mary expects income to be down somewhat the rest of the year, although, at this stage, we are at 94% . M+ says people have been very generous with donations during the health crisis. There was discussion about the DPA. There is a process to reduce our payment to the diocese; we need to write to the Diocesan Council with the request and an explanation of why we are unable to pay the full amount.
7. Mary will draft a letter to them on our behalf.

Diana asked about training. Both Mary and individuals on the BAC are bonded. Training is covered with the Manual of business affairs. The financial report was accepted. M/S/P

We discussed the application for the CARES ACT funding. We are eligible, but we are included in the Diocese application because we are a mission church. When M+ gets the information from the diocese, she will bring it to the BAC.

We discussed various questions about our finances. Rachel asked about the difference between plate and faith income and how the money was tracked. Others had similar questions. We discussed the possibility of setting up a way for people to donate to us online. Mary will check with other churches to see how they do that.

We discussed asking Peace Lutheran for a rent reduction. M+ has already spoken with their minister and he suggested we propose a rent reduction based on the percentage of our income we expect to lose. M+, Mary M., and Mary K will write a letter to Peace Lutheran.

We discussed what we need to do in order to sustain the church and how to survive in the long run. We talked about the need for written policies, clarification of the garden contracts, and ideas for the property.

The BAC will take a trip (in individual cars with proper social distancing) to the property on Saturday, May 9 at 3pm.

8. Congregational Life:

Safe Church and diversity training: we need clarification on what training is actually needed—apparently there is a lot that is not relevant. We need to know what is needed for each person depending on the role that they have in the congregation.

Other agenda items set over for next time.

Adjourned at 8:30.

Closing prayer was led by Steve

Respectfully submitted by Susan McNaught, clerk

Next meeting:

BAC monthly meetings by Zoom:

May 13, and May 27 at 6:00