

**Village of Bellaire**  
**PUBLIC WORKS COMMITTEE**

**Eldon McPherson, Chairperson**

**Dan Bennett**

**Tricia Drollinger**

**COMMITTEE MEETING MINUTES**

**Friday, November 20, 2020  
9:00 AM**

**I. Call to Order:** The meeting was called to order at 9:00 AM

**II. Roll Call - Attendance**

**Present:** Dan Bennett, Tricia Drollinger, Chairperson Eldon McPherson  
**Absent:** None  
**Staff Present:** Bradley Keiser, DPW Supervisor, and Nicole Essad, Clerk

**III. Approval of Agenda:** The agenda was approved as presented.

**Motion by Drollinger, seconded by Bennett to approve the agenda as presented. Motion Passed by unanimous voice vote.**

**IV. Approval of Minutes - December 4, 2019:** The minutes of the December 4, 2019 meeting were approved as presented.

**Motion by McPherson, seconded by Bennett to approve the minutes of the December 4, 2019 meeting as presented. Motion Passed by unanimous voice vote.**

**V. Conflict of Interest:** None presented.

**VI. Public Comment:** None presented.

**VII. Old Business:** None.

**VIII. New Business**

- a. **2021-2022 Budget Items:** DPW Supervisor Keiser stated the Water and Sewer budgets are pretty easy this year because there is not much variation allowed this year. He stated that the Water Budget is focused on lead line replacement, and the Sewer Budget is focused on sewer system permit. He stated that capital outlay in the Water Budget is the only change -this is for \$35,000 for a back-up generator for well house 1. He stated that \$35,000 is a little high, and he stated that this year (2021) the Village has to replace 20 service lines. Chairperson McPherson asked about the backup generator- are we replacing it with gas? DPW Supervisor Keiser stated that it will be natural gas, and that the old diesel generator is inside the wellhouse, which is not allowed anymore. He also stated that the old generator is a World War II generator, that the Village rarely relies on, but with the last power outage the Village had to rely

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on it and it was not ideal. DPW Supervisor Keiser stated that running the natural gas lines, cement slab, and a fence around the generator is included in the \$35,000. He further stated that in the current year's Water Budget the Village has purchased the Vactor Truck, are in the process of buying the boring machine, and purchased a new SACDA system (which was not budgeted), and the DPW has replaced about 10 or 15 services lines this year. DPW Supervisor Keiser stated that for the Sewer Budget there is a 1 and 1/2 years left to get the project done. He stated that the only thing to change is under repair and maintenance, which is to replace the sewer line from Holiday Drive to the lift station done and get another lift station epoxy coated, then the normal yearly stuff. DPW Supervisor Keiser also stated that he asked DEQ if the Village could get an extension on the permit to complete the sewer system project. Trustee Drollinger asked about engineering fees for this budget. DPW Supervisor Keiser stated that the engineer fees are in the Water Budget but not in the Sewer Budget. Treasurer Odom stated that generally the budget does not reflect engineering fees unless there is a specific project in mind. DPW Supervisor Keiser stated that he put the engineering fees with the total project costs in the repair and maintenance for the Sewer Budget. It was the consensus of the Committee to move forward with both Budgets.

**IX. Correspondence/Reports:** None.

**X. Member/Public Comment:** Trustee Drollinger asked what Hairworks plus wanted to do. Treasurer Odom stated that they wanted a check for the whole thing, which was split between Water and Sewer, and that it was already mailed out to them.

Chairperson McPherson asked what was happening on Cayuga. DPW Supervisor Keiser stated that there was a water line leak, and there was another on the north side of town on the same day. He stated that this is happened because they were old lines. And needed to be replaced because of the lead services lines.

Trustee Bennett stated that he is worried about the staff and virus. He asked DPW Supervisor Keiser if the employees are being looked at. DPW Supervisor Keiser stated that yes, all employees are screened prior to working, and a fogger was purchased. He also stated the employees wear KN-95 masks when interacting with the public.

**XI. Adjourn:** The meeting was adjourned at 9:22 AM to the call of the chair.

Minutes compiled by:  
Nicole E. Essad, Clerk

**Minutes are subject to approval.**

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**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_